



**S**pecial  
**E**ducation  
**A**dvisory  
**C**ommittee



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

**MINUTES OF THE**  
**Special Education Advisory Committee Meeting**  
Monday, October 15th, 2012 at 19 h 30  
ESD/CSD Boardroom - 239, montée Lesage, Rosemère, QC

**Present:** *Fred Greschner*  
*Adelina Lepanto, Sylvie Battisti, Kimberly Leclerc, Adèle Leeming, Pamala Crompton, Janet Sallie, Pamela Feres, Rodica Telesman, Melanie Parkinson, Brian Benoit, Tabitha McKell, Deb Kellman, Carolynn Roberts, Marie-Helen Goyetche, Sebastien Joly, Jack Fitch, Ghyslaine Massé, Peter MacLaurin, Sylvia Repas*

**Invited Guest:** *Carolyn Curiale*

**Absent with regrets:** *Adèle Leeming, Janet Sallie, Pamela Feres, Rodica Telesman, Melanie Parkinson, Brian Benoit, Carolynn Roberts, Sebastien Joly, Jack Fitch, Ghyslaine Masse, Peter MacLaurin*

AGENDA TOPIC	DISCUSSION	Remarks and Actions To be Taken
Welcoming remarks	<i>Meeting was called to order at 7:45 PM.</i>	
<b>1.0</b> Additions and approval of the Agenda	<i>Add - 6.5 Cat 4 Exams requested by Pamala Crompton.</i>	<i>Moved by: Pamala Crompton Seconded by: Sylvie Battisti Carried Unanimously</i>
<b>2.0</b> Approval of minutes of meeting held May 28th, 2012	<i>5.5 Carolyn Curiale suggested that 1 of the 2 commissioners attend all meetings, and the other seat can be attended by other commissioners on a rotation. These seats would be appointed by the Executive Council.</i>	<i>Moved by: Kimberly Leclerc Seconded by: Adelina Lepanto Carried Unanimously Fred to inquire.</i>
<b>3.0</b> Question Period for the Public	<i>Mr. Simon inquired whether the Laurentian Regional parent on the committee has a student on the committee. Mr. Greschner then proceeded to explain the criteria for SEAC Committee, and that all SEAC parents are voted in by the Parents Committee members.</i>	<i>Information attached in the package. Mr. Greschner reminded everyone that we need 5 parent representatives at the meetings in order to make quorum.</i>
<b>4.0</b> Special Presentation	<i>Mr. Greschner paid a special tribute to Carolyn Curiale for her invaluable contribution, support and dedication to the SEAC committee throughout the past years. A beautiful bouquet of flowers was presented to Carolyn on behalf of everyone at SEAC.</i>	

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5.0 Chairperson's Report	A. Lepanto mentioned that e-mails were sent to the group over the summer, one being information from SNAC (LBPSB Special Needs group) on their yearly report, whereby their accomplishments throughout the year are highlighted.	Adelina would like to initiate something like it this year for SEAC.
6.0 New Business	Fred explained the dates chosen for the SEAC meetings for 2012-2013. As well as 2 nights should be put aside by members for SEAC Evening Conferences. November 7 <sup>th</sup> being the first one, and April 25 <sup>th</sup> as a tentative date for the Spring 2013 conference.	
6.1 Nominations and elections	<p>Elections took place for the following positions...</p> <ul style="list-style-type: none"> <li>❖ Chairperson</li> <li>❖ Vice-Chairperson</li> <li>❖ SEAC Parent Representative that will attend the Parents' Committee meetings</li> </ul>	<p>Nominated by Kimberly Leclerc for Chairperson <u>Adelina Lepanto</u>  Seconded by Sylvie Battisti  By acclamation Adelina was voted in as Chairperson and accepted the position.</p> <p>Nominated for Vice-Chair <u>Sylvie Battisti</u> by Adelina Lepanto, seconded by Kimberly Leclerc.  By acclamation Sylvie Battisti was voted in as Vice-Chairperson and accepted the position.  Pamala Crompton offered to represent SEAC at the Parents' Committee meetings.  Adelina will prepare a report to be viewed by SEAC members beforehand, that will be presented at the Parents' Committee meeting.</p>
6.2 Fall Workshop 2012 (update)	<p>Mr. Greschner explained the purpose of the SEAC Conferences. To be able to reach out to as many parents as possible. Conferences are usually held at Rosemère High School. These conferences are held in the evening. Maureen Hunt is the scheduled presenter for the November 7<sup>th</sup> conference - she is a consultant for the LBPSB.</p> <p>P.Crompton mentioned that more information should be added to the flyer.</p> <p>C. Curiale mentioned that Mrs. Hunt should inform everyone about our SEAC flyer, and our SEAC webpage for more info about this committee.</p> <p>M. Sassen mentioned that since we are printing, we could include the link to the SEAC website on the flyer.</p>	<p>Fred will be talking with Mrs. Hunt and mention Pamala's suggestion.</p> <p>Look into cost of printing.</p> <p>It was suggested to add to the flyer info</p>

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		<i>to direct parents to our website. Kimberly Leclerc and Bessie offered to help package flyers.</i>
6.3 Summary of services to schools 2012-13	<i>Fred explained the documents, and how allocations are distributed. Explained our in-school professionals and their placements in schools. Also explained our specialized classes. This is based on a formula developed by the Parity Committee in order to be equitable amongst all our schools in order to disburse the funds fairly and evenly. S. Battisti inquired about the budget for 2012-2013, Fred announced that the budget was 3.55, and was pleased to announce that there was an increased to 3.921. Carolyn Curiale pointed out that it would be a nightmare if school boards would be eliminated, and how difficult it would be if Principals would have to fill 10% or 20% positions for SLPs for Psychologists for each school.</i>	
6.4 Internal Procedures 2012-13	<i>Fred presented and explained the documents. Basically to make quorum for our meetings we need 5 representatives. If quorum is not obtained, meetings can still be held, but cannot vote on anything. There may be a parent representative opening soon.</i>	
6.5 Cat 4 exams	<i>Pamala Cripton inquired if there are any accommodations made for students with special needs for the Cat 4 exams. CAT 4 Canadian Achievement Test given in grade 4. Must be established through the child's IEP before any type of exam. S. Battisti suggested that schools inform Complementary Services of these exams, so the department and its consultants can be forewarned and follow-up accordingly.</i>	<i>Fred will bring up Pamala Cripton's inquiry to school principal. Fred also recommended that she speak to the Principal and school team about this situation. Deb Kellman being the consultant at Mrs. Cripton's son's school will look into this situation.</i>
7.0 Complementary Services Report	<i>Fred presented the report in detail. Highlighted the 40% position filled by Mona Segal for Social Affairs Officer-Safe Schools, and 40% position filled by Elaine Dalbec for Social Affairs Officer-Drug Prevention. Fred briefly explained the screening process, and students' placements thereafter.</i>	
8.0 Financial Report (Attached)	<i>Fred briefly explained the SEAC financial report.</i>	
9.0 Parents' Committee Report	<i>Adelina does not have a report. Pamala Cripton and Adelina Lepanto will be representing SEAC at the Parents' Committee meetings. Pamala suggested that we add a link for the Special Needs Pamphlet to the SEAC website.</i>	<i>Fred Greschner to follow-up.</i>

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	<i>Bill 19 – Fred briefly explained this bill. The Anti-Bullying and Anti-Violence plan is presently being developed.</i>	
<b>10.0</b> Question Period for the Public	<i>No questions.</i>	
<b>11.0</b> Next meeting	<i>Pamala Cipton, Kimberly Leclerc, Adelina Lepanto, Marianna Sassen and Sylvie Battisti volunteered for the November 7<sup>th</sup> conference evening.</i>  <i>Carolyn Curiale is invited at any meeting.</i>  <i>November 26<sup>th</sup>, 2012.</i>	
<b>12.0</b> Adjournment	<i>Meeting adjourned at 9:35 PM.</i>	

Respectfully submitted by: Sylvia Repas