



Minutes of the first (1st) meeting of the 2015-2016 Special Education Advisory Committee (SEAC) held on Tuesday, September 15th, 2015 in the Board Room at the SWLSB Administrative Centre, 235 Montée Lesage, Rosemère, Québec

Members present: Evan Caminis, Pamala Crompton, Lisa Loveland, Jennifer Perry, Patricia Sasso, Yolanta Wiktorczyk, Parents; Jack Fitch, Charles Chagnon School Principal

Also present were Tina Korb, Silvia Patella,

Regrets:

The Chairperson called the meeting to order at 7:17 p.m.

1. Additions to & Approval of the Agenda

PC added;

3.0 Election of recording secretary

8.6 Jack Fitch support staff report-see report

MTA (motion to approve) changes and approval Agenda by _____? Seconded by LL

2. Introduction of members

PC, LL, YW, JF, SP, TK, PS, JP, CC

3. Engagement and renewal of recording secretary-Susan O'Keefe

Motion to approve renewal and rate increase. Approved by JF seconded by LL.

4. Elections

Chair Position – PC -nominated by PS

Vice Chair- LL-nominated by YW

Treasurer-EC-nominated by PS

Secretary –YW-nominated by

Delegate to PC-JP-nominated by PS

5. Approval of Minutes of Meeting held on June 09th, 2015

MTA by LL approved by EC

6. Question Period

7. Business Arising

7.1 IEP Toolkit

The toolkit will be assembled/distributed in October assembled by WOTP students

PC requested that digital copies be sent to school admin so that schools can have the info. ASAP.

Translation Plan- JP stated that if cost was an issue it should be translated to French and printed. At the least should have it translated and available in digital format online. TABLED

Printing- SP explained that we should wait for feedback on toolkit to see if we are going to print any additional toolkits for next year's new students.



7.2 SEAC FLYER

Review of content- some minor changes were made MTA flyer go to print by CC seconded by JP.

7.3 Allocation of Resources TABLED TO NEXT MEETING

8. Reports

8.1 Chairs Report/Annual Report – see report

8.2 School Board Report –no report

8.3 CSD Report –no report-

SP explained that Allocation stayed close to what it was last year. The school board received 20 new SN students and 3 more since start of school. WOTP will be working on assembling the IEP toolkit. SP spoke about new Assistive Technology that will be made available to students with MELS codes. IPADS, Laptops and Chrome books. Ententes are still being prepared, will get actual numbers soon. SP mentioned that most of Ententes are with Summit School because they do provide transportation to parts of Laval. JP asked if there was an Entente with Vanguard School. SP explained that there was not, however, a parent may send their child to almost any school so long as parent provides transport.

8.4 Treasurer Report -see report

8.5 Parents Committee Delegate Report- no report- no meeting yet

8.6 Support Staff Union-Jack Fitch see report. PC and PS would like key points of differences between SET and Attendant clarified and sent to Parents and Teachers.

9 New Business

9.1 Dates of Meeting – TABLED

9.2 Internal Rules & Procedures

Include Parents Committee Delegate in executive committee, motioned by PS seconded by JP.

9.3 Internal Financial Policy

Motion to approve Internal Financial Policy LL seconded by EC

10. Correspondence

From: *Quebec Federation of Home and School*. PC accepted invitation to meet with President of QFHSA

Question Period

- PS asked who will update SEAC on SWLSB website- info outdated – PC explained that the SEAC new secretary will be responsible for sending communication on new updates.
- LL- asked about commissioner role – PC explained that it is a new role that is in the process of being defined

Adjournment

Next meeting is Tuesday October 27, 2015

_____ MOVED THAT meeting is adjourned at 9:19. Seconded by _____